

Your Baby Shower Planning Checklist

When planning a baby shower this checklist should ensure that you don't miss anything that should be done.

4-5 weeks Before the Shower

Talk with the Mom-to-be ask her if there is anything she would or would not like at the shower. Talk about who she would like to invite and make sure you have addresses and phone numbers. If it is a surprise baby shower talk to 2-3 different people to set up a guest list and plan activities.

This is also a good time to set up a budget.

Select a date and time for the baby shower.

Decide on the best place to have the baby shower.

4 weeks Before the Shower

Decide on a theme for the shower.

Plan a food menu.

Find invitations and get them ready to be mailed.

3 weeks Before the Shower

Mail out the invitations.

Order centerpieces and cake if you are not making them.

Make order with a caterer (if you are using a caterer).

2 weeks Before the Shower

Get decorations, prizes, favors, plates, napkins, cups and utensils.

Decide on games and gather the needed materials to play them.

1 week Before the Shower

Call people who have not RSVP'd and find out if they are planning on coming.

Get a good count on how many people will be coming.

Clean the party area if you are having the party at your home.

Shop for food supplies.

2 days Before the Shower

- Go through the schedule for the party and make sure you have everything you need to play the games.
- Make sure you have a camera available and ready to take pictures.

1 day Before the Shower

- Set up seating and tables.
- Cook some of the foods that are fine storing over night.
- Start decorating.
- Make the cake if you are not buying it.
- Pick up any ordered items.
- Do last minute shopping.

The day of the Shower

- Finish food preparations.
- Set tables.
- Finish decorating.
- Ask a few guests as they arrive to help take pictures and record the gifts given to the Mom-to-be.

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